



GUIDEPOINT

# GUIDEPOINT CAREERS

## Associate Intern, Client Service – Strategic Research

The Associate Internship Program is intellectually stimulating, challenging, and rewarding. Working alongside Associates and Project Managers, you will help clients collect insights critical to make effective investment and business decisions. Your objective will be to identify and recruit the subject matter experts who can offer insights sought by our clients. Expect to work on projects in different industries at once from briefing through delivery.

The Associate Internship Program is a three to six-months program that provides formal training, social networking outings, and mentorship opportunities.

### What You'll Do:

- Assist in recruiting top industry subject matter experts into the Guidepoint network
- Perform industry research to identify topical trends in the Healthcare, Energy/Industrials, Consumer Goods, Financial Services, Technology, Media and Telecom industries to deliver best-in-class client service
- Utilize the phone, e-mail, and other outreach methods to recruit existing Guidepoint Advisors to participate in projects with our Clients by effectively communicating why their expertise is a good match for the specific project you're working on
- Assess client research needs and develop outreach strategy to approach relevant subject matter experts
- Screen experts for their suitability for specific client projects and create professional profiles for client consideration
- Operate with a teamwork mentality that leads to building and maintaining strong relationships with other Guidepoint colleagues

### What You Have:

- Pursuing a Bachelor's degree with or equivalent experience; strong grades are a plus with a maximum of one quarter or semester of school to complete after internship
- Fluency in English is essential; very good knowledge of additional languages (French, Spanish, German, etc.) is a plus
- Intellectual curiosity and desire to learn
- Strong written and verbal communication skills
- Ability to work in a fast-paced entrepreneurial environment
- Effective time management skills

### What We Offer:

- Opportunities to gain experiences, to challenge you and help you thrive
- International exposure to the global Guidepoint service teams
- Casual work environment and compelling people
- Summer and winter team events

### CONTACT US:

Would you like to be part of our team? Then we look forward to receiving your application by email to [akosta@guidepoint.com](mailto:akosta@guidepoint.com)

If you have any questions, contact us by email or by phone at **21 1234 1238**

Visit our site for more opportunities at <https://www.guidepoint.com/careers/>

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