# **Junior Supply Planner**

**Position Snapshot**  
Nestlé Head Office, Athens, Greece  
Reporting to: Demand & Supply Planning Manager  
Undefined period of time contract. act. rate 100%

**Position Summary**  
Acts as a single point of contact for co-packing process in the company. The role supports all product categories that require planned (eg promotional co-packing, Greek stickering, mixed trays) or unplanned co-packing activities (eg. sorting, corrective stickering).

**A day in the life of...**  
Acts as a single point of contact for co-packing process in the company. Specifically:

* Creates feasible production and supply plans that respects assumptions agreed with collaborators (finished goods and packaging materials availability, output communicated by co-packers, quantities and timing agreed with Marketing for events)
* Manages effectively the co-packing projects from master data creation until variance reports generation and clearance of co-packing residuals
* Monitoring and analyzing co-packing performance using KPIs

Actively participates in DSP OMP activities to contribute to business results and Supply Chain’s vision:

* Identifies possible opportunities and improvements in co-packing process in collaboration with other departments. Improvements refer to reduction of costs (eg. distribution costs, co-packing related costs), reduction of lead time, or other types of waste (eg. bad goods)

Other tasks performed by the role beyond co-packing:

* Monthly reporting activities for NiM Stock Cover

**What will make you successful**

* University Degree in Logistics/Statistics or any other related field
* MBA or Master in Logistics or Statistics would be a plus
* Preferably 1 year of Experience in Supply Chain/Operations
* Adaptable, agile, communicative, good team player, hard-working, able to work autonomously, with negotiation and convincing skills
* Ability to prioritize job effectively and support multi-tasking activities is vital for successful performance
* Proactive cooperation, initiative, results focus
* SAP knowledge would be considered as an asset
* Fluency in Greek & English